



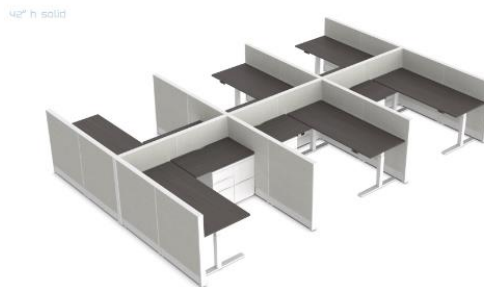
Perry County Job and Family Services

Request for Competitive Sealed Proposals Furniture and Equipment Supply Project Q&A

Questions from potential proposer:

Workstation pricing exercise:

- Are there any detailed specifications for these workstations/basis of design, or are we only to operate off of the blurb mentioning general pieces?
To that end, the RFP mentions the following: *Bidders shall include pricing for a 4-pack of workstations. Pricing shall include a basic workstation with power, stationary vs adjustable worktop, and a 30" base cabinet.*
 - o See answers below, as well as attachments from M+A Architects.
- Is a traditional panel system(left image) or a connected desking system (right image) preferred for this exercise? Panel systems are more suitable for future station reconfiguration, while desking looks has more of a casegood look and can hit lower price points (in general).
 - o We are currently considering a panel-type system.



- Can you confirm the size of these stations and surfaces shown in the plan?
 - o See attachment WKST-1.
- Is there a panel height? Is it different down the middle vs between users? Our primary systems generally operate off of (within a few inch difference by manufacturer) 36" H, 42" H, 51" H, 66"H or 81"H.
 - o See attachment WKST-1.
- Are panels or divisional screens to be tackable fabric, laminate, include any glass, etc.?
 - o Panels will be tackable (attachment WKST-1).



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- For the height adjustable table option, can you confirm they should be electric height adjustable tables vs counterbalance/paddle adjustment?
 - o [Electric height adjustable.](#)
- For the 30”W cabinet, is that to be hinged doors with a shelf, a 2-drawer lateral file, or a 3-drawer box/box/file?
 - o [Laminate underdesk storage with open shelves \(attachment WKST-1\).](#)
- For power, is 2 duplexes and a data/comm opening sufficient per user?
 - o [Provide 3 duplexes and data.](#)
- Please confirm that we should include a base feed for our 4-pack typical. This part connects a workstation run to the building power – needed in any application, but it costs a few hundred and just wanted to ensure we weren’t the only bidder pricing it if so.
 - o [Yes, provide base feed.](#)
- Should labor be included for a 4-pack installation?
 - o [Yes, provide labor costs.](#)
- Are you entertaining refurbished product, or strictly new?
 - o [We are only considered new products.](#)
- If new only, is there any comparable manufacturer to set the bar for bidders (such as a Teknion or equivalent?)
 - o [We do not have a comparable manufacturer at this time.](#)

Questions from potential proposer:

- Workstations – please confirm the following:
 - o Footprint of station – [see attachment WKST-1](#)
 - o Surface dimensions – [see attachment WKST-1](#)
 - o Height of panels – [see attachment WKST-1](#)
 - o What panels should be powered? – [see attachment WKST-1](#)
 - o Should 30” cabinet be a lateral file? – [see attachment WKST-1](#)
 - o Height adjustable option – should only 1 surface be adjustable? If so, which one? – [yes, only one side, the 7ft long side \(see attachment WKST-1\).](#)
 - o Task seating – should this be included? If so, provide detail spec requirements
 - [No, this does not need to be included.](#)
- Install
 - o Is a dock available for use? Or will liftgate be required? - [There will be a lower level entry for supplies/deliveries, but not a full “loading dock”. Yes a liftgate will be required.](#)



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- Is a freight elevator available? - **No.**
 - Does Prevailing Wage apply? - **No.**
 - Should we only quote install of a 4 pack of stations? - **Yes.**
- Overall
- If awarded, will all product shown on floorplans be part of the furniture purchase?
– **The floorplan provided is not final; however, it is our intent for the awarded proposer to fully furnish the facility.**
 - Will this be a single source award? Or split award? – **Single Source Award.**

Questions from potential proposer:

- Does ST-4 need to be quoted? It is not requested in the pricing exercise, but is included in the Bid Package.
 - **It is not a mandatory requirement within the bid package; however, it is optional to provide this information.**
- Does Locker-3 need to be quoted? It is not requested in the pricing exercise, but is included in the Bid Package.
 - **It is not a mandatory requirement within the bid package; however, it is optional to provide this information.**
- Workstation drawing shows a 6x7 footprint, but the specs requested equal a 6x6 station with a 6' height adjustable with 4' return. Please confirm size of height adjustable and overall footprint.
 - **You are correct, this was a mistype. The height adjustable table should be 7' x 2', and the stationary table be 4' x 2'.**

Questions from potential proposer:

- Under the Owner-Supplier Agreement, 5. Contract Price on page 2, 5.1 Base Proposal Amount: \$(Lump Sum Proposal); and...(it looks like this sentence wasn't finished). Did you want it broken down a little more? Lump Sum for products/labor separate?
 - **We feel the look of the unfinished sentence is actually just a spacing in the document (that also seems more spaced out since it happens at a page break). Also, since we are not assigning an exact dollar figure at this time, nor are we basing our decision solely on price, we do not feel you have to break it down further than the RFQ requests. Just the 4-pack of work stations – the products, labor, etc. that would go into that portion.**





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Questions from potential proposer:

- Question on the 4-pack to be priced and included with the Proposal. You indicated the 6' ht adjust desk is to go along the 7' side of the work station. Are we to leave a 1' gap to the left of the desk?
 - This was an error on our end, if you could quote a 7' adjustable desk that would be great.
- In section 2.1.9 of your preparation section, it refers to section 2.3.3 when asking for additional materials. I might be missing a page, but I did not see a section 2.3.3 in the documents?
 - It appears this is an error, and should reference section "2.4.3 Evaluation Criteria".